

DRUGS AND ALCOHOL POLICY

Purpose and Scope:

The aim of this Drugs and Alcohol Policy is to ensure Sedbury Space conducts all events and activities in a safe and responsible manner, protecting all volunteers and participants from situations that may arise following the use of legal/illegal drugs and/or the use of alcohol.

This policy applies to all volunteers and participants attending events and activities organised by Sedbury Space as well as hirers and contractors attending the premises.

This policy should be read in conjunction with the:

- Health and Safety Policy;
- Safeguarding policy;
- hiring policy;
- standard operating procedures.

Definitions

'Drugs' include illegal drugs and mis-use of legal drugs.

Policy Statement

The use of and/or dealing of illegal drugs is prohibited at **Sedbury Space** with no exceptions.

Alcohol is prohibited at any activities or events aimed primarily at children and/or young people or when they are in attendance without parental supervision.

Sedbury Space advocates the responsible use of alcohol at its events/activities. Smoking is prohibited in all areas of the centre, including the outside space; **Policy implementation:**

Volunteers must not be under the influence of drugs or alcohol whilst serving at **Sedbury Space** events and activities. Note that, previously consumed drug or alcoholic substances may affect one's performance and one may still be considered to be under the influence.

At some events/activities organised by Sedbury Space, alcohol may sometimes be offered as part of the refreshments but, as Sedbury Space does not hold a drinks license, will not be sold to consumers (unless an event license has been arranged for the occasion).

At events where alcohol is served, consumption will be limited and individuals discouraged from imbibing more than one or two units.

Drunken behaviour, especially including violence or abusive language, will not be tolerated

Volunteers are required to report any drug or alcohol related incidents to the Trustees who will keep appropriate records of incidents. Sedbury Space will involve the police as appropriate.

Sedbury Space acknowledges some people have issues with addiction and will seek to offer support by signposting to appropriate agencies. Information on advice and support will be available at the centre.

Approval and Review

This policy has been approved by the Trustees and will be reviewed on a bi-annual basis.

Signed:

A handwritten signature in dark ink, appearing to read 'Lee Parker', is written over a faint, illegible printed name.

(Chair of Management Committee)

Date approved: November 2024

Review date: November 2025

