



## LEGITIMATE INTEREST ASSESSMENT STATEMENT

Sedbury Space processes personal data for a variety of reasons, including

- To inform of news, events, activities and opportunities for volunteering and participation at Sedbury Space.
- record for emergency and safeguarding procedures
- To inform of appropriate opportunities for volunteering.
- Monitoring purposes for reporting to funders
- information for health and safety

For details of what data is collected, from whom and how it is processed see the accompanying GDPR Documentation.

Processing personal data enables Sedbury Space to meet the lawful objectives of the charity and the processing of certain categories of information has been identified as a legitimate activity under the GDPR by carrying out the Balancing Test i.e. by balancing the reason for the processing against the potential impact on a person's rights. The assessment addressed these questions.

- What is the nature of your relationship with the individual?
- Is any of the data particularly sensitive or private?
- Would people expect you to use their data in this way?
- Are you happy to explain it to them?
- Are some people likely to object or find it intrusive?
- What is the possible impact on the individual?
- How big an impact might it have on them?
- Are you processing children's data?
- Are any of the individuals vulnerable in any other way?
- Can you adopt any safeguards to minimise the impact?
- Can you offer an opt-out?

After answering these questions it was deemed that the processes put in place for storing and processing the data of volunteers, participants and 'Friends' are the least intrusive to an individual's privacy and therefore 'Legitimate Interests' is a lawful basis for the processing of the specified data.

### Approval and Review

This statement has been approved by the Trustees and will be reviewed on an annual basis.

Signed:

(Chair of Sedbury Space)

Date approved: July 2023

Review date: July 2025